



EXHIBITOR INFORMATION

Thank you for being a part of the Palmetto Partner Showcase at the 2026 Young Agents Conference! Please read below for important information regarding exhibiting at the upcoming event.

Event Dates: August 6-8

Event Location: Hyatt Regency Greenville

Exhibitor Dates: August 6-7

220 N Main St. Greenville, SC 29601

THINGS TO KNOW:

- **Table Top Booths/ Space includes:** One 6' draped/skirted table, 2 chairs, exhibitor identification tent card sign, recognition in conference program as a sponsor/exhibitor and recognition on website and conference materials.
- **EXHIBITOR INFORMATION: Electricity:** You can order electricity at this link [BUT](#) you are also allowed to bring a power strip and extension cord of your own. **Shipping :** Please see the website to obtain this information.
IMPORTANT: IIABSC and the hotel have no liability for the delivery, security, or condition of your packages. Hotel fees apply. Advance arrangements for these items is extremely important. Please be sure to read carefully and follow all instructions on the form provided.
- **Location:** Table top spaces will be located in *Regency A,B*. Exhibit assignments for this event are not released in advance. Tables will have an exhibitor ID sign so that you can easily locate your table upon arrival.
- **Company Giveaways:** Exhibitors are encouraged to bring company giveaways for attendees and have the option to bring family friendly or child friendly items IF you so choose. Parents are strongly encouraged to accompany any children in the exhibit hall and have been reminded that this portion of the event is specifically set-up as networking and business opportunities for Company Reps and Agents. Any drawings held at booths are the exhibitor's responsibility. Exhibitors are not permitted to make announcements from the microphone.

EXHIBIT HALL DRAWINGS:

- **Agent Passport Drawing:** Agents will visit each exhibitor and have them initial or stamp their "Palmetto Partner Passport" card (located in the conference program) for a chance to win **\$200 cash (and a second chance winner for \$100 cash)**. Agents must visit and receive initials from all exhibitors to be eligible.
- **Door Prize Drawings:** Agents will have chances to win prizes throughout exhibit hrs.

EXHIBIT SCHEDULE:

You may set-up/breakdown your booth during the times shown below ONLY. At least one representative must be at your booth during exhibit hall hours. **Setting up or breaking down your booth at any time other than those indicated below will result in a \$750 fine and your company may not be permitted to exhibit at the next event.**

Thursday, August 6

- **Exhibitor Set-up:** 2:30pm- 3:30pm ([Regency A,B](#))
- **Exhibits Open, WELCOME RECEPTION-** 4:00pm-6:00pm

Friday, August 7

- **Grab & Go Breakfast Available to Exhibitors (Optional)** 8:00 am - 9:30 am ([Prefunction C](#))
- **Exhibits Open & NETWORKING-** 10:15 am – 12:15 pm
- **Exhibitor Breakdown:** 12:00 pm Exhibitors must be broken down by [1:15 pm](#).

Thank you,
Stacy Boan, Professional Development & Event Manager



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Shipping and Receiving Instructions

PACKAGES – The Hyatt Regency Greenville will store your packages a **MAXIMUM OF 3 DAYS PRIOR** to your arrival. Please observe the following instructions to ensure proper handling of your meeting materials. each item should be clearly marked with the following:

- A. YOUR ORGANIZATION NAME AND/OR NAME OF THE EVENT
- B. HOLD FOR ARRIVAL mm/dd/yyyy
- C. THE NAME OF YOUR ORGANIZATION’S ON-SITE CONTACT
- D. C/O HYATT REGENCY, 220 NORTH MAIN STREET, GREENVILLE, SC 29601

The Hyatt Regency Greenville has limited storage space available. packages will be accepted **UP TO THREE DAYS PRIOR** to your scheduled event. Anything arriving more than three days prior will not be accepted and consequently returned to sender. The hotel is not responsible for perishable items. Please let front desk know at check in that you have confirmed packages at the hotel and that you need them brought to you.

FEES FOR STORING/HANDLING OF BOXES:

(This fee includes moving the boxes from storage to destination determined by group:

PER DAY: \$3.00 PER BOX / \$10.00 PER EXHIBITOR CASE / \$50.00 PER PALLET

BEFORE YOUR DEPARTURE: If you are leaving packages to be shipped, they must be labeled with the proper shipment information and scheduled for pick up with the courier of your choice before you depart the hotel. Your package(s) can be brought to the front desk for your shipper pick-up.